



## GOVERNMENT OF KIRIBATI

### MINISTRY OF ENVIRONMENT, LANDS & AGRICULTURAL DEVELOPMENT

P.O BOX 234, BIKENIBEU TARAWA

Telephone Number: (686) 75228211.

#### Job Description

|                             |   |
|-----------------------------|---|
| <b>Project Title:</b>       | Least Developed Country Fund (LDCF) Food Security in the context of Climate Change. |
| <b>Post title:</b>          | Climate Change Adaptation Support Officer   |
| <b>Duty station:</b>        | Environment and Conservation Division, MELAD  |
| <b>Contract Type:</b>       | Government  |
| <b>Duration:</b>            | 2 years   |
| <b>Direct Supervision:</b>  | Program Manager, BCCS   |
| <b>Overall Supervision:</b> | Director, ECD   |
| <b>Reporting to:</b>        | Director, ECD   |
| <b>Salary package:</b>      | Level 9 of the Government salary scale  |

#### Description

A Climate Change Adaptation Officer (CCAO) will be recruited by the EA to carry out tasks assigned relevant towards implementation of the LDCF project activities related to Food Security under the supervision of the Project Coordinator and ECD Management. He/She will be responsible to assist the LDCF PC and ECD Management in the technical implementation of climate change adaptation activities to meet obligations of the Implementing agency (IA) and other MEAs as well as the Environment Act (Amendment) 2007.

The candidate should be highly motivated, enthusiastic, and capable of working independently, and He/She should have a strong scientific and technical background in the areas of Environmental Science or Environmental Management related fields, Natural Resources Management and preferably Climate Change related fields.

The LDCF CCAO should have at least 3 years of experience in undertaking Strategic Results Framework, Reporting, Monitoring and Evaluation and Establishments of effective stakeholder consultation and inter-relationship including other Climate Change related activities. The ability to work with a wide variety of people from government agencies, non-governmental organizations, and research institutions is essential.

#### Duties:

The LDCF CCAO in consultation with the LDCF PC and ECD Management will be responsible

to carry out among others the following tasks:

- Assist the LDCF project in coordinating all project related climate change and food security activities with heads of technical expert groups, and a range of institutions and agencies, including UNDP, IPCC, UNFCCC secretariat, national institutions and other related MEAs to ensure smooth and appropriate execution of activities in a timely manner according to the workplan.
- Assist LDCF Project by feeding information from ECD regarding climate impact to food security and to reverse the current trends of food security and abundance in order to avoid severe future challenges.
- Implement ecosystem based adaptation initiatives and provides incentives – food security in terms of babai replantation, native plants, etc in all islands in Kiribati.
- Assist the ECD BCCS in conducting beach profiling to monitor coastline changes, elevation of the land in all islands in Kiribati including the 3 pilot islands of the LDCF project.
- Assist the LDCF project in establishing or reviewing (if already existed) the national framework to support sustainable resource use and build climate change resilience.
- Assist the project to liaise with relevant line ministries, national and international research institutes, NGOs, and other relevant institutions in the participation of their staff in project activities, and to gather and disseminate information relevant to the project.
- Assist the PC and ECD Management in identifying and recruiting national and international consultants or TA to work for the project.
- Assist the PC in preparing progress reports on project implementation to ECD Management, MELAD PPU and UNDP.
- Collect and maintain database on climate change (beach filing results, events, mangrove carbon sequestration, greenhouse gases, native plants and crops, climate change proof technologies, etc).
- Assist the PC in organizing national workshops and trainings according to the project workplan. Attend, whenever possible, relevant national, regional and international workshops, trainings and conferences.
- Participate in KNEG meetings and activities.
- Assist in the outreach programs.
- Perform any other tasks assigned by the LDCF PC and ECD OIC

**Qualifications and Experience:**

- A bachelor's degree in Environmental Science or environmental management related fields, preferably climate change related fields.
- 1 year relevant experience in the field of climate change.
- Familiarity with national obligations and with international negotiations and processes under the UNFCCC and other related MEAs.
- Substantial experience in government and in interdepartmental procedures
- Familiarity with computers and word processing.
- Should have good knowledge on environment management skills.